

Investment Manager: Baroda BNP Paribas Asset Management India Private Limited (AMC) Corporate Identity Number (CIN): U65991MH2003PTC142972

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## NOTICE NO.30/2025

### Notice cum Addendum to the Statement of Additional Information (SAI) of Baroda BNP Paribas Mutual Fund (Fund):

Notice is hereby given that the section 'Transactions through email ID and Fax' appearing in the SAI will undergo certain additions/changes.

### Acceptance of financial transactions through email in respect of non-individual investors

Investors are requested to note that pursuant to AMFI Best Practice guidelines circular No.135/BP/118 /2024-25 dated January 31, 2025, on "Acceptance of financial transactions through email in respect of non-individual investors", below guidelines and terms and conditions shall be applicable for acceptance of financial transactions from non-individual investors through email.

#### Features of the Facility:

- Under this facility, non-individual investors can submit transactions to a designated email id of the Mutual Fund which is transact@barodabnpparibasmf.in ("Designated Email ID").
- Only financial transactions will be allowed via designated email id
- No change in bank details or addition of bank account of the entity or any non-financial 3. transactions shall be allowed / accepted via email. Change in bank details or addition of bank account of the entity shall be permitted only by using the prescribed service request form duly signed by the entity's authorized signatories with wet signature of the designated authorized signatories only.
- 4. Any change in the registered email address / contact details of the entity shall be accepted only a physical letter (including scanned copy thereof) with wet signature of the designated authorized officials of the entity, duly supported by copy of the board resolutions/authority letter on the entity's letter head.
- For acceptance of financial transactions in respect of the entity routed through email, the AMC shall necessarily require from the entity a copy of the board resolution or an authority letter on the entity's letter head containing:
  - a) List of approved authorized officials who are authorized to transact on behalf of the entity along with their designation and email IDs.
  - b) An undertaking that the instructions for any financial transactions sent by email by the authorized officials shall be binding upon the entity as if it were a written agreement
- In case the document is submitted electronically with a valid Digital Signature Certificate (DSC) or through Aadhaar based e-signature by the authorized official/s shall be considered as valid and acceptable and shall be binding on the non-individual investor even if the transaction request is not received from the registered email id. of the authorized official/s. However, in such cases, the domain name of the email ID should be from the same organization's official
- domain name. 7. In addition to acceptance of financial transaction via email, scanned copy of duly signed transaction form/request letter bearing wet signatures of the authorized signatories of the entity, received from some other official / employee of the non-individual investor may also be accepted, and shall be binding on the non-individual investor provided -
  - The email is also cc'd (copied) to the registered email ID of the authorized official /
    - signatory of the non-individual unitholder; and the domain name of the email ID of the sender of the email is from the same organization's official domain name.

8. In addition to acceptance of financial transactions via email, scanned copies of signed transaction form /request letters bearing wet signatures of the authorized signatories of the entity, received from the registered Mutual Fund Distributor (MFD) of the entity or a third party authorized by the non-individual unitholder may also be accepted subject to fulfillment of the following requirements:

Authorization letter from the non-individual

MFD/person to send the scanned copies of signed transaction form/request letter on behalf the non-individual investor and
the non-individual unitholder's registered email ID is also cc'd (copied) in the email sent by the authorized MFD/person sending the scanned copies of the duly signed transaction form/request letter.

unitholder authorizing the

## Terms and Conditions for availing this facility:

The acceptance and processing of transactions through email shall be subject to the following conditions:

# • Risks involved:

a)

- Rejection of applications owing to incomplete documentation, illegibility or poor quality of scanned image of the application.
   Non-receipt or delay of email at recipient's designated inbox due to size of attachments
- over and above the permitted limit of email service provider at entity and AMC/RTA, mail automatically getting triggered to spam / junk / quarantine folder, mails getting blocked, mail system completely/partially down at at entity, AMC or RTA's end etc.

  3. Rejection of amplications due to non-submission of authority letter on the entity's letter.
- Rejection of applications due to non-submission of authority letter on the entity's letter head, granting appropriate authority to the designated officials of the entity / MFDs.
   Any other risks outside the control of AMC/RTA.

#### • Limitation of Liability of the AMC/RTA:

- AMC/ RTA shall be entitled to treat the transaction received through E-mail as issued by
  the investor and shall be binding upon the investor and AMC/RTA shall be entitled to
  take steps relying upon the same and to act upon the same, believing the such requests, in
  good faith as appropriate and notwithstanding any error in transmission or ambiguity or
  lack of clarity
  - The acceptance of the email transaction will be solely at the risk of the entity and the AMC/RTA shall not in any way be liable or responsible for any loss, damage caused to the entity directly or indirectly, as a result of the entity sending or purporting to send such transactions.
- The AMC/RTA will also not be liable in the case where the transaction sent or purported to be sent is not processed on account of the fact that it was not received by the AMC/RTA.
- The security procedures adopted by the AMC/RTA may include signature verification, telephone call backs which may be recorded by tape recording device and the entity consents to such recording and agrees to cooperate with the AMC/RTA to enable confirmation of such email transaction requests. The AMC accepts emails from sender domains having certain records. The relevant policy is configured to strictly validate the inbound emails. Additionally, the AMC has implemented spam and malware filters, impersonation protection, and advanced threat protection capabilities.
- The AMC shall maintain audit trails of such transactions.
- The entity availing the facility for submitting financial transactions via email shall retain records
  of such transactions in line with the applicable laws I regulations
- Any addition/deletion in the name and details of authorized signatories of the entity/the entity
  shall be notified to the AMC by way of submission of a physically signed / scanned copy of a
  revised Board resolution / Authority letter including the prescribed details. The AMC shall not
  be liable in case such details are not submitted and any transaction submitted through the said
  mode is processed/not processed by the AMC/RTA.
- The entity authorises the AMC/RTA to accept and act on any email transmission received from non-individual investor including a registered MF distributor/third party authorized by the

The entity authorizes the AMC/RTA to accept and act on any email transmission which the AMC/RTA believes in good faith to be given by the entity and the AMC/RTA shall be entitled

investor to send a scanned copy of the transaction request on behalf of such non-individual

- to treat any such email transactions as if the same was given to the AMC/RTA under the authorised signatories original signature.
- Electronic Time stamping mechanisms i.e. the time of receipt of email by the AMC will be considered as the cut-off time for the purpose of applicability of NAV. The uniform cut off time as prescribed under the SEBI (Mutual Funds) Regulations, 1996 and as mentioned in SID and KIM of the respective Scheme\* will be applicable for transactions received through email. • The time of receipt of transaction requests on AMC server (irrespective of time of sending of email by entity) will be considered as time of receipt of such application by AMC for determining applicability of NAV, subject to credit of funds to bank account of scheme,

Transactions through this facility may be restricted by the AMC from time to time in line with prudent risk management requirements and to protect the overall interest of the Investors.

withdraw/suspend the Facility without any notice. The AMC will have right to modify the procedure of transaction processing without any prior intimation to the Investors. Note: This Notice cum addendum forms an integral part of the SID, KIM & SAI of the Mutual Fund

The AMC reserves the right to change the terms and conditions of this Facility or

read with the addenda issued thereunder. All other terms and conditions mentioned in the SID, KIM & SAI remain unchanged.

For Baroda BNP Paribas Asset Management India Private Limited (Investment Manager to Baroda BNP Paribas Mutual Fund)

wherever applicable.

Sd/-Date: May 07, 2025

Place: Mumbai Authorised Signatory

MUTUAL FUND INVESTMENTS ARE SUBJECT TO MARKET RISKS. READ ALL SCHEME RELATED DOCUMENTS CAREFULLY.